

FREQUENTLY ASKED QUESTIONS

www.universityoftechnology.edu.in



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About University

About University

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About University of Technology:

University of Technology is established by the Govt. of Rajasthan through State Legislature under the Act No 28 of 2017.

It is UGC recognized University under section 2(f) of the UGC Act 1956. University of Technology is sponsored by the renowned label in the education domain, Deepshikha Kala Sansthan, Jaipur.

To Know more about University of Technology







Approvals and Affiliations:

University of Technology is Established by Rajasthan State Legislature through enactment, entitled as "The University of Technology, Jaipur", Act No.28 of 2017.

University of Technology is Empowered under Section 2(f) of the UGC ACT, 1956 to award Degrees which are notified under Section 22 of the UGC Act. University is also approved by Bar Council of India, Pharmacy Council of India, Rehabilitation Council of India and All India Council Of Technical Education.

For More Details







About University Collaborations - Industrial Tie ups:

With a view to improve the quality of education, introduce new forms and technologies of education, participate in the international education system, create conditions for improving communications between higher educational institutions, and create a unified scientific and educational environment, University has entered into a collaboration with number of Domestic and International Entities.

International collaborations add multiple dimensions to the learning process at University of Technology. These collaborations are done with established global institutions which add to University's capabilities and open many vistas of opportunities for the students.











COLLABORATIONS, MOUS & AWARDS













































About Awards and Accreditation:

At the University of Technology, we take pride in our commitment to excellence, innovation, and knowledge-driven education. Our distinguished faculty and cutting-edge programs have garnered recognition and accreditation from renowned bodies, reflecting our dedication to fostering the leaders of tomorrow.

The awards and accreditations stand as a testament to our unwavering pursuit of academic brilliance and our mission to empower students with a world-class education that prepares them for a dynamic future.



▶ Recognition – Awards and Accreditation







Admission Process

Admission Process

▶ How to Enquire for Course Details?

Interested Students may fill the form at following link:

https://www.universityoftechnology.edu.in/UOT-Admission/_





Our Counsellors will get back to you on provided Mobile Number for more details.

How to Apply for a Course?

Dear Student! You can apply for the Course by filling up the application Form at

https://bit.ly/apply-uot





Put Your Details in Following Form Fields

- · Student Name
- · Email Address
- Mobile Number
- Mention the Reference Details "How Did You hear About Us"

Fill the Application Form of Student.

Submit the File along with Required Documents and Fees Payment Details in Admission Office.

Admission Help - Documents and Tutorials (प्रवेश सहायता - दस्तावेज़ और ट्यूटोरियल)



Admission Information Booklet Payment Options:

Admission Fees Payments can be made through Digital Mode (VIA Online IMPS/BHIM/Debit Cards/Wallets) or through Bank Challan –

For Cash/Demand Draft/ Cheque Deposit in Bank.





ADMISSION PROCESS

STEP 01

Fill Admission Form

- Download the Application form from https://bit.ly/uot-adm-form
- Fill Complete Details in Admission Form and attach the Qualification and other Relevant Documents (Self Attested) with Admission form
- Mention ERP No. on back of Documents
- Download Format of Gap Certificate, Student Undertaking, Ragging Affidavit from http://bit.ly/admission-booklet

STEP 02

Fill Online Admission Form

- Visit https://bit.ly/uot-login for online Admission form
- Do check the Guidelines for Online Application process http://bit.ly/admission-booklet
- Original Documents have to be scanned and uploaded in Online Application
- Do Paste and Upload Latest and Clear Photograph in Online Admission Form.
- Upload the Filled up Application Form in Step 1 for Admission Process.

STEP 03

Make the Payment

 Visit https://bit.ly/uot-fees for Making Payment. STEP 04

Deposit the Complete File in Admission Office.

NOTE

- Do Connect with our Admission Officer at 8385012345 / 18002661234 or help@uot.edu.in / info@uot.edu.in for Counselling, Eligibility, Seats Availability Guidance for Form Filling.
- 2) Important Admission Procedure, Guidelines and Formats may be downloaded from http://bit.ly/admission-booklet
- 3) For FAQs, visit http://bit.ly/uot-support

Kindly Go to this Link for Fees Payment Details : https://bit.ly/uot-fees

You Can Always Connect with Admission Officer at +91 8385012345 or Toll Free No. 1800 266 1234 or Visit our Admission Office at University.

Please Note:

- Admissions in All Courses are strictly based on Merit of the Qualifying Examination Percentage/CGPA. For Professional/Technical Courses, Student has to participate in Entrance Exam and would be selected for course only if the Merit Permits.
- Filling Up of Admission Form does not Confirm the Admission Seat in the Course Applied
 For. All the Admission Applications are further verified for Eligibility and Seats Availability
 in the University.

What are the Requirements for Admission Procedure?

For Admission in a Particular Course, Student has to fulfill the Eligibility Norms for Qualification and/or Age for the Course as Governed by UGC / Relevant Applicable Council – AICTE/BCI/PCI/RCI or Any other (As Per University Rules).

Admissions in All Courses are strictly based on Merit of the Qualifying Examination Percentage/CGPA.

For Professional/Technical Courses, Student has to participate in Entrance Exam and would be selected for course only if the Merit Permits.

Eligibility and Fees Structure





For any further Information , Students are required to contact Admission Officer at +91 8385012345 or Toll Free No. 1800 266 1234 or Visit our Admission Office at University.

What is ERP No. or Student ID?

ERP No. (Student ID) is an Identification number of Student who have applied for admissions in University of Technology.

Whenever a Student Fills up application form Online or Offline, an ERP No. (Student ID) is generated for him irrespective of his admission status.

ERP No. is a Temporary ID used for Student Identification and Searching in the ERP Software of University of Technology. ERP No. (Student ID) is generated for students who have applied at University of Technology but not taken Admission.

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ERP No. does not ensure the Admission of the Student in particular course. ERP No. does not Confirm the Admission Seat in the Course Applied For.

Check / Verify ERP No.



All the Admission Applications are further verified for Eligibility and Seats Availability in the University.





What are the Documents required for taking admission?

Candidate is required to Submit the necessary documents and Simultaneously upload same on Online Admission System. Along with 5 Color Photograph (As per Photograph Specification mentioned in Annexure 1) and Signature (only Upload), Candidate is required to make sure following documents are uploaded and verified at the time of Enrolment.

Self-Attested Documents Required:

- Aadhar Card
- · Secondary Mark Sheet
- Sr. Secondary Mark Sheet (For Graduation / D.Pharma Courses)
- Graduation Mark Sheet (For Post Graduation Courses)
- Post Graduation Mark Sheet (For P.hD / M.Phil Program)
- Migration Certificate (Original)
- Anti Ragging Affidavit (Original)
- University Undertaking (Original)
- Gap Certificate (If Applicable)
- Caste Certificate (If Applicable)
- Transfer Certificate
- Character Certificate
- Entrance Exam Merit/Admit Card

Note -

- 1) For Lateral Entry/ Migration Transfer Case Pre Qualifying Documents may be required for Admission.
- 2) Non Submission of Requisite Documents in the Time Frame Provided may result in cancellation of Student Application/Enrolment.

Details of Formats and Specifications may be downloaded from

bit.ly /admission-booklet





What if I decide to withdraw admission later? What are the refund rules?

You can apply by filling the Refund Form and/or Contact the University Admission Office. Read the detailed Refund Policy.

CANCELLATION RULES AND REFUND POLICY 2023-24

(As per the UGC Notification on Fees Refund)

If a prospective student chooses to withdraw from the program of study in which he/she has been offered /given admission provisionally/final;, following five-tier system for the refund of fees will be followed:-

S. No	Percentage of Refund of Aggregate Fees	Point of time when notice of withdrawal of admission is received in the university
1	100%	15 days or more before the commencement of classes (as notified in Academic Calendar). Only Rs. 1300 /- as processing fee will be deducted.
2	90%	Less than 15 days before the commencement of classes. (as notified in Academic Calendar).
3	80%	15 days or less after the commencement of classes (as notified in Academic Calendar).
4	50%	30 days or less, but more than 15 days after the commencement of classes (As notified in academic Calendar).
5	0%	More than 30 days after the Commencement of classes (as notified in Academic Calendar).

The Admission cell shall be the Nodal Agency for processing refund applications. Candidates will be required to fill the Fee Refund Form and get it approved from Registrar office.

- Cancellation rules may be revised as per the directives of UGC.
- No fees will be refunded if the application for cancellation is received after 30 days after the Commencement of classes (as notified in academic calendar).
- After the generation of enrollment no., if the admitted student wishes to cancel his/her admission then he/she must pay the fee for the full tenure of the program.
- Refund will be made only after the candidate/student has surrendered the Original Fee Receipt, ID card (if issued), Original Loan Letter (if issued) and any other document as required by the University.
- Under the circumstances of cancellation because of any disciplinary action, no refund will be paid against any Academic and/ or Hostel and/ or Other Fees.
- Entrance Examination Fees / Application Form Fees, Enrolment, examination fees are non refundable.
- Refund of fees ordinarily takes 15 working days from the receipt of complete cancellation form with supportive documents.





What if I don't meet the eligibility conditions specified by the university? What will happen to my candidature?

UOT offers more than 100+ different programmes in 40+ disciplines and you can transfer to a program that fulfills your eligibility conditions or you can apply for refund and you will get the refund as per the university refund policy.



Document Application

Documents Application



How to Apply for Post Admission/ Course Completion Documents?

Students Can Apply for following Documents Online -

- · Migration Certificate
- Character Certificate
- · Course Completion Certificate
- · Medium of Instruction Certificate
- Attendance Certificate
- · Consolidated Transcript

at this Link:

https://bit.ly/uot-cert





Applications for Degree Certificate/Provisional Degree Certificate can be processed at

https://bit.ly/uot-deg





Important Information

 Student can check the Status of Application by Entering ERP No., Date of Birth and Application Reference No. at bit.ly/uot-cert-v





- Student is required to Make compliance by uploading mentioned Required Documents in case of any Objection.
- Student is required to Visit the University Campus after the Application Status message says, "Printed and Ready for Dispatch"

Note:-

- Incomplete Application Form(s) without requisite documents (as above) may not be considered.
- Migration, Character Certificate, Attendance Certificate, Course Completion Certificate, Consolidated Transcript, Medium of Instruction Certificate will be issued within 10 days of successful submission of Application Form. Consolidated Transcript will be issued within 25 days of successful submission of Application Form.
- Provisional Degree will be issued after 10 days and Degree Certificate will be issued after 25 days of successful submission of the Application Form.
- Urgent Applications may incur Double Application Fees Charges and are considerable only
 in the Case of Emergency. Urgent Applications (Other than Transcript and Degree) may be
 applied before 11:00 AM for process and may be collected at 4 PM on the same day.
 Consolidated Transcript and Degree Urgent Application may be collected within 10
 Working Days.
- Student is required to Visit the University Documentation Department after the Confirmed Application Status "Printed and Ready for Dispatch" for release of Document.
- Students are required to bring Self Attested Aadhar Card/ Passport (In case of International Student), Self-Attested Final Year/Semester Marksheet, Duly Signed Application Form (As Provided at Step 5), Payment Receipt and Original Aadhar Card for Verification.
- In case of any assistance, student can visit FAQ page at https://uot.edu.in/faq-page/ or call Help Line no. +91 8385 012345 (from 10:00 AM to 4:00 PM, except on Sunday or National Holidays).







Who can Apply for Post Admission/Course Completion Documents?

Following Students are Eligible to apply for Degree/Provisional Degree /Course Completion Certificates.

- Students who have Successfully Completed their Course of Study and Received Final Year/Semester Marksheet.
- Research Scholars whose comprehensive viva-voce examination has been successfully completed and recommended by Research Committee.

What is the Fees for Document Application?

Document Application Fees and mode of Application can be found at following link:

Click here for Document Application Fees







When can I collect the required documents after submitting my application?

- Migration, Character Certificate, Attendance Certificate, Course Completion Certificate, Consolidated Transcript, Medium of Instruction Certificate will be issued within 10 days of successful submission of Application Form. Consolidated Transcript will be issued within 25 days of successful submission of Application Form.
- Provisional Degree will be issued after 10 days and Degree Certificate will be issued after 25 days of successful submission of the Application Form.
- Urgent Applications may incur Double Application Fees Charges and are considerable only
 in the Case of Emergency. Urgent Applications (Other than Transcript and Degree) may be
 applied before 11:00 AM for process and may be collected at 4 PM on the same day.
 Consolidated Transcript and Degree Urgent Application may be collected within 10 Working
 Days.
- Student is required to Visit the University Documentation Department after the Confirmed Application Status "Printed and Ready for Dispatch" for release of Document.
- Students are required to bring Self Attested Aadhar Card/ Passport (In case of International Student), Self-Attested Final Year/Semester Marksheet, Duly Signed Application Form (As Provided at Step 5), Payment Receipt and Original Aadhar Card for Verification.



How to Know about the Application Status?

Student can check the Status of Application at bit.ly/uot-cert-v and is required to make compliance in case of any Objection.





- Students are required to bring Self Attested Aadhar Card/ Passport (In case of International Student), Self-Attested Final Year/Semester Marksheet, Duly Signed Application Form, Payment Receipt and Original Aadhar Card for Verification.
- In case of any assistance, student can visit FAQ page at https://uot.edu.in/faq-page/ or call Help Line no. +91 8385 012345 (from 10:00 AM to 4:00 PM, except on Sunday or National Holidays).





Who can Apply for Certificate Document with Urgent Application and How to apply for It?

Urgent Applications may incur Double Application Fees Charges and are considerable only in the Case of Emergency. Urgent Applications (Other than Transcript and Degree) may be applied before 11:00 AM for process and may be collected at 4 PM on the same day. Consolidated Transcript and Degree Urgent Application may be collected within 10 Working Days.

For Urgent Applications, It is required to Select Urgent option at the time of Application. Emergency Conditions include Requirement of Documents for Government/Recruitment Company or Third Party Verification; or Due to Medical Emergency.



My Application has been objected - What to do Now?

Student is required to Make compliance by uploading mentioned Required Documents in case of any Objection.

Go to bit.ly/uot-cert-v and upload the documents as required for making compliance for the Objection.







What is the Procedure of Collection of Documents?

- Student is required to Visit the University Documentation Department after the Confirmed Application Status "Printed and Ready for Dispatch" for release of Document.
- Students are required to bring Self Attested Aadhar Card/ Passport (In case of International Student), Self-Attested Final Year/Semester Marksheet, Duly Signed Application Form, Payment Receipt and Original Aadhar Card for Verification.



Examination and Results

Examination and Results



How to Fill up the Examination Form?

Process of Examination Form Filling

Students are required to go to bit.ly/uot-exam and fill the form with following steps -

- Step 1) Fill Your ERP ID and Date of Birth with Exam Type.
- Step 2) Your Compulsory Subjects may appear along with Option of Selecting Elective Subjects / Elective Groups.
- Step 3) After Proper Selection of Subjects, Submit the Form and Proceed Further.
- Step 4) After Verification of Subjects, Proceed for Capturing Your Photo and Saving Snapshot
- Step 5) After Proper Photo Capturing, Proceed for Payment of Exam Form. You shall make payment of Exam Form after pressing "Proceed for Payment" button

Please Note -

- 1) In Condition of the Exam Form Fees being Paid Earlier with Tuition Fees, the Exam Form will be downloaded without Payment for "Main" Category.
- 2) In Case of ReExam/Back Exam Category, Student is required to mandatorily make the payment of Exam Form Fees before proceeding for Submission.



I was Fail / absent in subject (s) last semester. How can I apply for Back/Reexam Form ?

In Case of Failure/ Absence in more than 50% of the Subjects, Student will be Eligible for ReExam Form.

In case of Failure/ Absence in Less than 50% of the Subjects, Student will be eligible for Back Exam Form.

Student is required to go to bit.ly/uot-exam.







Fill the ERP no. and Date of birth and Select Back/Reexam Form and Semester / Year for which form has to be filled.

University Software will automatically check whether Back or Reexam form has to be filled on the basis of previous Result and Attendance Record of Student.

Student is Required to Select the Subjects and make the Payment ReExam/Back Form.

Note -

Back Form/Reexam Form Fees has to be Paid after filling up the form and clicking on Payment Button there and not from any other Section.

I am Not able to fill up the form. What can be the reason?

If the Form is not Generated, it can be due to anyone or combination of Following Reasons-

- 1) Non Submission of Fees
- 2) Non Submission of Documents (Deficiency at the time of Admission / Enrolment)
- 3) Suspension / Rustication
- 4) Enrolment Cancellation
- 5) Pending UFM Case Hearing / Legal Case

Kindly Contact Your HOD / Coordinator for More Details.



What are the deadlines for filling out the examination form?

The University Examination Department sets the dates for filling out the examination form. Generally, students are allowed to fill out the form within the specified period. Additionally, students have the option to submit the form with late fees, typically accepted until one week before the examination. Steps to Follow:

- 1. **Check Examination Form Dates:** Refer to the schedule provided by the Examination Department to determine the designated period for filling out the examination form.
- 2. **Submit Within Deadline:** Ensure you fill out the examination form within the stipulated timeframe to avoid any late fees or penalties.
- 3. **Late Submission with Fees**: If you miss the initial deadline, you have the option to submit the form with late fees. Typically, this option is available until one week prior to the examination.
- 4. **Plan Ahead:** It's advisable to plan ahead and submit the examination form within the specified timeframe to avoid any inconvenience or additional charges associated with late submission.

For specific dates and details regarding examination form filling, kindly refer to the official communication from the Examination Department or check official website.

Please Note -

Failure to fill out the examination form may result in the inability to appear for exams



What should I do if I forgot to fill out the examination form?

If you have failed to fill out the examination form within the specified period, you must adhere to the following steps:

- 1. **Apply for Re-examination in the Next Session:** You are required to apply for re-examination for the missed semester in the next examination session.
- 2. **Provide Explanation Gap Certificate:** You may need to provide an Explanation Gap Certificate to the Examination Department to explain the reason for missing the examination.
- 3. **Compliance with UGC Norms:** Re-examination in the next session may only be permitted if the duration of the course does not exceed the limits set by the University Grants Commission (UGC) norms.

It's crucial to promptly address the issue of not filling out the examination form and follow the necessary procedures outlined by the university to ensure compliance with regulations and minimize any disruptions to your academic progress.



Where and How can I Check my Examination Result?

Where and How can I Check my Examination Result? Students can know about the results from the updates on University's Official Website News Section or at Official Telegram Channel – https://t.me/uotjaipur



Students Can check their Results by Selecting the Examination Session, and Entering ERP No. and Date of Birth at following Link: http://bit.ly/uot-result





I'm unable to find my result online, and it says "Data not found." What should I do?

If you're encountering issues while trying to access your result online, please follow these steps:

- 1. **Double-check Information:** Ensure that you've entered all required information correctly, such as your ERP No. (Student ID), Date of Birth, selected type of Examination (Main/Back), and the correct Examination Session. Mistyped or incomplete information can lead to errors.
- 2. Check Result Publication Date: Verify if the results have been officially published yet. If the results haven't been announced, wait for the designated release date.
- 3. Contact Grievance Cell: If you're certain that the information entered is correct and you're still unable to access your result, reach out to the Grievance Cell of the university. They can provide assistance and verify your result status.

To raise a query or contact the grievance cell, you can fill out the Grievance Form available at http://bit.ly/help-uot.



Our team will address your concerns and provide assistance accordingly.

By following these steps and seeking support from the appropriate university authorities, you should be able to resolve the issue and access your result successfully.



Fee Payments

Fees Payments



About Fees Payments:

As per UGC and National Digital Payment Mission (NDPM) of MHRD Guidelines, University of Technology right from its inception has implemented Online System for Acceptance of Digital Mode of Payments (VIA Online IMPS/BHIM/Debit Cards/Wallets).

This is for information to all students that the University has not authorised any person to collect fees on its behalf. University of Technology does not Collect Cash for any type of Fees Payment.

Fees May be deposited in Following Ways Only in University of Technology

- Through Online Payment Gateway (Most Preferred Method)
- Through Bank Challan For Cash/Demand Draft/ Cheque Deposit in Bank.

For Fees Payments - Click here





Please Note:

- It is Required that University Challan Copy is submitted at University Account Office for Fees Account Updation.
- No person is authorized to receive any cash, cheque or demand draft on behalf of the University Other than University Accounts Department.
- University is not liable to any fees payment made to Any Individual/group though means
 irrespective of the condition whether the receiver Employed/connected with university or
 not.
- Payments (Cash/DD/Cheque) made in the designated bank account through Bank Challan (mentioned at our website) of the university shall only be treated as valid payments.
- Please Mention Your Student ID No. (ERP No.) while Filling the Bank Challan for making Payment. Without Student ID No., Accounts Reconciliation cannot be processed for Payment Received.



IMPORTANT NOTICE

Kindly take a note of following points while making Fees Payment:-

- It is Required that University Challan Copy is submitted at University Account Office for Fees Account Updation.
- No person is authorised to receive any cash, cheque or demand draft on behalf of the University - University Account Office is only authorised to receive the University Challan Copy.
- Please Mention Your Student ID No. (ERP No.) while Filling the Bank Challan for making Payment. Without Student ID No., Accounts Reconciliation cannot be processed for Payment Received.
- Any student who does not make the prescribed payments by due date his/her name may be struck off without any notice.
- University is not liable for any Fees payments made to any Individual/Group through any means irrespective of the condition whether the Receiver is employed/connected with University or not.
- Payments (Cash/DD/Cheque) made in the designated bank account through Bank Challan (mentioned at our website) of the university shall only be treated as valid payments.

Fees May be deposited in Following Ways Only in University of Technology:-

- Through Online Payment Gateway (Most Preferred Method)
- Through Bank Challan For Cash/Demand Draft/ Cheque Deposit in Bank.

फीस भुगतान करते समय कृपया निम्नलिखित बिंदुओं पर ध्यान दें:-

- यह आवश्यक है कि विश्वविद्यालय अकाउंट ऑफिस में फीस अकाउंट अपडेशन के लिए यूनिवर्सिटी चालान कॉपी जमा करवाई जाए।
- कोई भी व्यक्ति विश्वविद्यालय की ओर से किसी भी नकद, चेक या डिमांड ड्राफ्ट को प्राप्त करने के लिए अधिकृत नहीं है विश्वविद्यालय खाता कार्यालय केवल विश्वविद्यालय चालान कॉपी प्राप्त करने के लिए अधिकृत है।
- भुगतान करने के लिए बैंक चालान भरते समय कृपया अपना छात्र आईडी नंबर (ईआरपी नंबर) का उल्लेख करें। छात्र आईडी नंबर के बिना, भुगतान प्राप्त करने के लिए लेखा समाधान की प्रक्रिया नहीं की जा सकती।
- कोई भी छात्र जो निर्धारित तिथि तक निर्धारित भुगतान नहीं करता
 है, उसके नाम को बिना किसी सूचना के काटा जा सकता है।
- विश्वविद्यालय किसी भी माध्यम से किसी भी व्यक्ति / समूह को किए गए किसी भी भुगतान के लिए उत्तरदायी नहीं है, चाहे प्राप्तकर्ता विश्वविद्यालय में कार्यरत / जुड़ा है या नहीं।
- विश्वविद्यालय के बैंक चालान (हमारी वेबसाइट पर उल्लिखित) के माध्यम से नामित बैंक खाते में किए गए भुगतान (नकद / डीडी / चेक) को केवल वैध भुगतान माना जाएगा

फीस केवल विश्वविद्यालय में निम्नलिखित तरीकों से जमा की जा सकती है:—

- ऑनलाइन भुगतान गेटवे के माध्यम से (सबसे मुख्य तरीका)
- बैंक चालान के माध्यम से बैंक में नकद / डिमांड ड्राफ्ट / चेक जमा के लिए

Scan QR Code for Fees Deposit or Bank Challan Download



https://bit.ly/uot-fees

Scan QR Code for Frequently Asked Questions



https://bit.ly/uot-faq

Scan QR Code for Online Grievance Help Portal



https://bit.ly/help-uot

Note:- If You are not provided with Fees Receipt or have any grievance about Fees Deposit, Kindly Inform Immediately : ध्यान दें:-यदि आपको फीस रसीद प्रदान नहीं की जाती है या आपको फीस जमा के बारे में कोई शिकायत है, कृपया तुरंत सूचित करें :

Registrar, UNIVERSITY OF TECHNOLOGY

Fatehpura Road, Post-Kumahariyawas, Vatika, Jaipur

Whatsapp No 83850 12345

6

Helpline No.: 83850 12345 Toll Free No.: 1800 266 1234



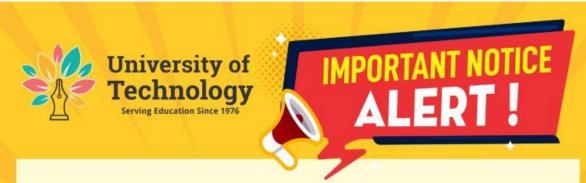
help@uot.edu.in info@uot.edu.in

Important Instructions Related to Fees Payments:

Dear Students! Kindly take a note of following points while making Fees Payment It is Required that University Challan Copy is submitted at University Account Office for Fees Account Updation.

- No person is authorised to receive any cash, cheque or demand draft on behalf of the University – University Account Office is only authorised to receive the University Challan Copy.
- Payments (Cash/DD/Cheque) made in the designated bank account through Bank Challan (mentioned at our website) of the university shall only be treated as valid payments.
- Please Mention Your Student ID No. (ERP No.) while Filling the Bank Challan for making Payment. Without Student ID No., Accounts Reconciliation cannot be processed for Payment Received.
- Any student who does not make the prescribed payments by due date his/her name may be struck off without any notice.
- University is not liable for any Fees payments made to any Individual/Group through any means irrespective of the condition whether the Receiver is employed/connected with University or not.

For Any Other Query, Kindly Visit University Accounts Office.



University of Technology Fees May be deposited in Following Ways Only



Through Online Payment Gateway



Through Bank Challan –
For Cash/Demand Draft/Cheque Deposit in Bank.

विश्वविद्यालय शुल्क केवल निम्नलिखित तरीकों से जमा किया जा सकता है



ऑनलाइन पेमेंट गेटवे के माध्यम से



बैंक चालान के माध्यम से – बैंक में नकद/डिमांड ड्राफ्ट/चेक जमा के लिए

No person is authorised to receive any cash, cheque or demand draft on behalf of the University - University Account Office is only authorised to receive the University Challan Copy.

कोई भी व्यक्ति विश्वविद्यालय की ओर से किसी भी नकद, चेक या डिमांड ड्राफ्ट को प्राप्त करने के लिए अधिकृत नहीं है विश्वविद्यालय खाता कार्यालय केवल विश्वविद्यालय चालान कॉपी प्राप्त करने के लिए अधिकृत है।

Kindly note the fees has to be deposited online through University of Technology Website only. कृपया ध्यान दें कि शुल्क केवल विश्वविद्यालय की वेबसाइट के माध्यम से ऑनलाइन जमा करना होगा ।

Scan QR Code for Fees Deposit or Bank Challan Download



https://bit.ly/uot-fees

Scan QR Code for Frequently Asked Questions



https://bit.ly/uot-fag

Scan QR Code for Online Grievance Help Portal



https://bit.ly/help-uot

Note:-If You are not provided with Fees Receipt or have any grievance about Fees Deposit, kindly Inform Immediately: ध्यान दें:- यदि आपको फीस रसीद प्रदान नहीं की जाती है या आपको फीस जमा के बारे में कोई शिकायत है, कृपया तुरंत सूचित करें:

Registrar, UNIVERSITY OF TECHNOLOGY

Fatehpura Road, Post-Kumahariyawas, Vatika, Jaipur



Helpline No.: 83850 12345 Toll Free No.: 1800 266 1234





Where can I find the payment links?

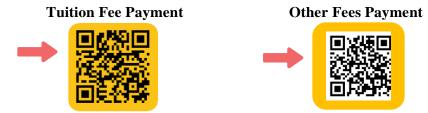
You can access the payment links on the University of Technology website. Below are the direct links to the payment pages:

Tuition Fee Payment: For tuition fees, admission form fees, exam fees, and enrollment fees.

Other Fees Payment: For stationery fees, hostel fees, transportation fees, and late fees.

Please note the following:

- Payment for certification/degree applications must be made through the relevant application link. Payments made through the above links will not be considered or adjusted for certificate applications.
- Payment for back/reexaminations must be made through the payment link after filling out the
 examination form. Payments made through the above links will not be considered or adjusted for
 back/reexamination forms.
- Receipts of online payment can only be verified or redownloaded for tuition fees (payments made through bit.ly/uot-fees).



Important: Payments made through the tuition fees link will not be considered for other payments, and vice versa, in any case.



Where Can I Find Fees Structure?

Dear Student! You Can Find the Eligibility Criteria and Fees Structure at Following Links – Fees Structure for Indian Students



Fees Structure for International Students



You Can Always Connect with our Admission Officer for Fees Details at +91 8385012345

Collective Fees Payment of Two or More Students (Family Members):

No! Collective Fees Payment is not Allowed even for Siblings/Cousins.

Kindly Remember that Each Student enrolled in University of Technology has to pay fees on individual basis. Each Fees transaction made is mapped with Individual Student through ERP ID (Student ID).

Any Single Transaction cannot be linked with more than one student. For More Detailed Information, Kindly Visit the Accounts Office.



Step By Step Guideline for Fees Payment for Students:

Students For Fees Payment Should Visit following link:

https://bit.ly/uot-fees





and Click on Payment button and Enter ERP No. (Student ID) and Date of Birth.

With Correct Entry – Details of Student may be displayed on Screen.

Student may then select one of following options for Fees Payment as Per Convenience:

- Bank Challan -For Payment through Bank Cash Deposit / Demand Draft/ Cheque.
- Online Payment Gateway For Payment through Net Banking/Debit Card/ Credit Card/ UPI/ Wallet

With Bank Challan Selection, Student can download the Bank Challan Format (with Student Details) with which Payment can be made at Relevant Bank.

With Online Payment Gateway, Student Will Proceed for making the Fees Payment Online through Payment Gateway.

Kindly Remember, Student is Required to deposit the University Copy of Bank Challan in University Accounts Office for Accounts Reconciliation.



Bank Account of University of Technology For Fees Deposit:

Dear Student! As Informed in the Accounts Knowledge Base, Student is required to make the Fees Payment through the provided Link only.

Click here for Web Link





Even for Bank Cash Deposit, Demand Draft and Cheque – Student is required to download the challan through the Web link Provided and download the Bank Challan.

Any Fees deposited directly in University Bank Account without Bank challan cannot be reconciled for Particular Student Tuition Fees.

For Fees Payment By Government Authority / Education Loan , University Bank Account may be taken from Registrar Office/Accounts Office in special cases.

Note – No person is authorised to receive any cash, cheque or demand draft on behalf of the University – University Account Office is only authorised to receive the University Challan Copy. University is not liable for any Fees payments made to any Individual/Group through any means irrespective of the condition whether the Receiver is employed/connected with University or not.



How to Download the Fees Receipt again?

Student can download the Fees Receipt after successfully making the Payment online through University Payment Gateway.

However, Students can also again download the Fees Receipt by entering the ERP No. (Student ID), Date of Transaction and Date of Birth.

Click here For Checking Status of transaction and/or re – downloading your Payment Receipt





Note: Payment receipts can only be downloaded for online payments of tuition fees made through the following link: <u>bit.ly/uot-fees</u>.





Please be aware that payment receipts cannot be re-downloaded for ad hoc fees payments, certificate/degree fees, or back/reexamination fees. Therefore, it's important to ensure that you download and save your receipt immediately after making the fee payment.

If you have any questions or require further assistance regarding payments or receipts, please feel free to Accounts Department



I made the payment online for the Fees, but I didn't receive the receipt. What should I do?

In normal circumstances, you will receive a notification on WhatsApp for a successful transaction, along with details of the payment and a receipt to be downloaded on the screen. However, if you do not receive any notification or payment receipt on the screen for download, please follow these steps:

- 1. **Check Account History:** If the payment was made through a bank transfer, credit/debit card, NEFT, or UPI, log in to your account online or check your transaction history through the bank's app to confirm whether the payment went through successfully.
- 2. Wait for 7 Working Days: If the payment was successful as shown on the bank statement, kindly wait for 7 working days. Sometimes, there may be a delay from the bank's end to the payment gateway for the transaction to be processed.

After 7 days, either the payment will reflect in the university's payment gateway, or the amount will be refunded back to your account in case of a transaction failure.

If you have any further questions or concerns, please don't hesitate to contact University's Accounts Department.



I've made a payment, but my account dues are still not clear. Why is it so?

After making a payment, it should be noted that dues may not be cleared instantly, as the process of verification of challan/receipt by the Accounts Department takes time. The tentative time for the verification of fees varies depending on the mode of payment:

Online Payment Gateway on University Website: 1 to 3 Working Days

- 1. IDBI Challans: 7 Working Days*
- 2. Union Bank of India Challans: 7 Working Days*
- 3. ICICI Bank Challans: 7 Working Days*
- 4. HDFC Bank Challans: 15 Working Days*
- *After Challan Submission in Accounts Office



General Queries

General Queries



How can I reset my Student Login Password if I've forgotten it?

To recover your Student Login Password, follow these steps:

- 1. Visit the following link: https://bit.ly/uot-login
- 2. Click on the "Forgot Password" button.
- 3. Enter the mobile number associated with your Student ID (ERP) during registration.
- 4. Submit your mobile number.
- 5. You will receive an SMS with details for your new password.

If you encounter any difficulties during this process, please feel free to contact our support team for assistance.



What is the procedure for obtaining a Migration Certificate if I need to discontinue or leave my course prematurely due to personal or other reasons?

If you need to discontinue your course midway and require a Migration Certificate, you can apply online through the following link: https://bit.ly/uot-cert.





However, it's essential to understand that upon receiving the migration certificate, you will be considered an Ex-Student (alumnus) of the University of Technology, and your current course will be officially dropped.

Additionally, it's worth noting that in the future, if you wish to pursue the same course again, you will be eligible for admission in the first year. This means that you can re-enroll in the course from the beginning if you decide to continue your studies at a later time.

Please ensure to complete the online application process accurately and follow any instructions provided by the university regarding the issuance of the Migration Certificate. If you have any questions or need further clarification, feel free to reach out to the university's administrative office for assistance.



Where can I find more information about Admission Documents or the format for post-admission documents?

These pages contain detailed information and resources related to admission procedures, required documents, and the format for various post-admission documents. You can visit these links to access the relevant documents and guidelines.

- 1. Admission Help Page
- 2. Important Documents and Formats
- 3. Important Web Links

You can find more information about admission documents and the format for post-admission documents on the following pages of the University of Technology website:



How can I raise a Query or contact the grievance cell?

If you encounter any issues, we kindly ask you to fill out the Grievance Form using the following link: http://bit.ly/help-uot





UOT Grievance Team is here to assist you.

Dear Students,

We value your education with us! We would like to inform you that the following procedure is available to ensure that we are always there for you.

PROCEDURE FOR LODGING COMPLAINT:

- Existing students may feel free to put up a grievance in the form –
- Students can connect us over the call for the same by calling at students helpline +91-9252405060
- The Grievance team will act upon those cases which have been forwarded along with the necessary documents.
- The Grievance Cell will assure that the grievance has been properly solved in a stipulated time limit provided by the team.

SCOPE

- Academic matters: Related to timely use of duplicate mark sheet (DMC), transfer certificate, conduct certificate, and other examination related matters.
- Financial matters: Related to dues and payments for various items from fee clerk, library, hostels, etc.
- Library matters: Issue and return of books, syllabus, photocopy, and university question papers.
- Other matters: Related to certain misgivings about conditions of sanitation, preparation of food, availability of transport, victimization by teachers, etc.

However – We Would appreciate if you can Go through the following before filling up the Grievance form

Kindly go through Important Web Pages of our Site (हमारी साइट के महत्वपूर्ण वेब पेज)

1) Admission Help – Documents and Tutorials (प्रवेश सहायता - दस्तावेज़ और ट्यूटोरियल)



2) Important Documents and Formats (महत्वपूर्ण दस्तावेज़ और प्रारूप)



3) Important Web Links of UOT (UOT के महत्वपूर्ण वेब लिंक)



We wish that we can serve you the best and maintain a harmonious educational atmosphere in the institute.

Thanks & Regards!

TEAM UOT



Ph.D. Research (Doctor of Philosphy)

Ph.D Research (Doctor of Philosophy)



How to apply for Ph.D Course?

The procedure for selection of candidates for admission is based on both entrance test and personal interview.

Entrance Examination: The Entrance Test syllabus shall consist of 50% of research methodology and 50% shall be subject- specific.

Candidates can apply online for Entrance Exam Application Form by visiting http://bit.ly/uot-apply





Do Provide correct and accurate information while filling Entrance Exam Form.

After Form Filling You will be directed to payment gateway for payment of Rs 2400 for application.

Personal interview: Students who have secured 50% marks in the entrance test or those who are exempted from entrance test are eligible to be called for the interview.

The interview shall consider the competence, suitability, research interest and contribution to knowledge, by the candidate undertaking the research program.

ADMISSION **PROCESS**





Fill Entrance Exam Application Form

- Visit https://bit.ly/uot-apply for Entrance Exam Application Form.
- Do Provide Complete and accurate Information In the Online Form. After Form Submission, You will be redirected to Payment Gateway.
- Make the Payment of Entrance Examination (Rs. 2400/-)



O2

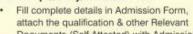
Entrance Test and Personal Interview

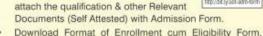
- The executive from the Admission Office will call and mail you regrading schedule of the Entrance Test and Personal Interview. You may also connect with our Admission / Research Department at 8385012345 for confirmation of entrance exam schedule with your registration details.
- As per the availability of the seats, a merit list of the selected students will be prepared and displayed on the notice board. Selected students will also be informed through mail and will be given Provisional Admission Letter.

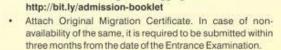


Fill Online Admission Form

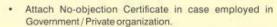
Selected Students may Download the Admission Form from http://bit.ly/uot-adm-form







Students Undertaking, Anti Ragging Affidavit Form from





Do check the Guidelines for Online Admission process http://bit.ly/admission-booklet



- Original Documents have to be scanned and uploaded in online Admission Form.
- Do Paste and Upload Latest and Clear Photographs in Online Admission Form.
- Upload the Filled up Application Form for Admission Process.
- Mention ERP Number on the Application Form and submit the Application Form at the Admission Office of the University.

04

Deposit the Complete File in Admission Office

- Submit your admission file to the Admission Office. The concerned person of the Admission Office will inform about the Document deficiency (if any)
- Complete Admission File will be processed further for Enrolment.

05

Make the Fees Payment

- Selected students will be required to deposit I Semester fees within 7 days of receiving the provisional admission letter.
- Visit http://bit.ly/uot-fees for making Fees payment



- Do connect with our Admission Office at 8385012345 / 1800-266-1234 or research@uot.edu.in for Counseling, Eligibility, Seats Availability, Guidance for Form Filling etc.
- 2. Important Admission Procedure, Guidelines and Formats may be downloaded from http://bit.ly/admission-booklet

For FAQs, visit http://bit.ly/uot-faq

The concerned person of the Research Department will update on the schedule of Course Work classes and will continue to guide till the completion of the course.

Website:-www.uot.edu.in



What Specialisations are Offered for Ph.D. Course?

ASPIRANTS CAN CHOOSE BELOW MENTIONED STREAMS

- Agriculture
- Basic & Applied Science
- Commerce & Management
- Computer Application & IT
- Library & Information Sciences
- Engineering & Technology
- Humanities & Social Sciences
- Education & Physical Education
- Law
- Physiotheraphy
- Pharmacy
- Religion
- Yoga & Naturopathy
- Journalism & Mass Communication

For Detailed list of subjects and Specialisations,

Click here





For Complete Information about Ph.D. Rules and Notifications,

Please Visit: https://bit.ly/uot-phd-help







What is the Eligibility Criteria for Ph.D. Course?

The following persons are eligible to seek admission to the Ph.D. Program in university Candidates who have completed:

- 1-year/2-semester master's degree Program after a 4-year/8-semester bachelor's degree Program or a 2-year/4-semester master's degree Program after a 3-year bachelor's degree Program or qualifications declared equivalent to the master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed
- Or equivalent qualification from a foreign educational institution accredited by an
 assessment and accreditation agency which is approved, recognized or authorized by an
 authority, established or incorporated under a law in its home country or any other statutory
 authority in that country to assess, accredit or assure quality and standards of the
 educational institution.
- Provided that a candidate seeking admission after a 4-year/8-semester bachelor's degree Program should have a minimum of 75% marks in aggregate or its equivalent grade on a point scale wherever the grading system is followed.
- A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.
- Candidates who have completed the M.Phil. Program with at least 55% marks in aggregate
 or its equivalent grade in a point scale wherever grading system is followed or equivalent
 qualification from a foreign educational institution shall be eligible for admission to the
 Ph.D. Program.
- A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

For Complete Information about Ph.D. Rules and Notifications Please Visit: https://bit.ly/uot-phd-help







What is the Duration of the Ph.D. Program?

Ph.D. Program shall be for a minimum duration of three (3) years, including course work, and a maximum duration of six (6) years from the date of admission to the Ph.D. Program.

For Complete Information about Ph.D. Rules and Notifications,

Please Visit:

https://bit.ly/uot-phd-help







What is the Syllabus of Ph.D. Entrance Examination?

What is the Syllabus of Ph.D. Entrance Examination?

The Entrance Test syllabus shall consist of 50% of research methodology and 50% shall be subject- specific.

For Detailed syllabus, click here





For Complete Information about Ph.D. Rules and Notifications,

Please Visit: https://bit.ly/uot-phd-help







Where can I Find more details about the Ph.D. program?

For more details and recent notifications about Ph.D. program -

Please Visit: https://bit.ly/uot-phd-help





For detailed in depth timeline of the course, We request you to kindly go through the Flow chart on the above link.

Existing Students may also download sample formats and notifications at the same link.



Scholarship Related

Scholarship Related



What are the various scholarships offered by UOT?

The scholarship is offered in all the programmes in order to provide financial benefit to bright and deserving students. During the last few years, UOT has granted scholarships worth INR 25+ crores to students to pursue their education. Following are few criteria for grant of scholarship.

· Scholarship:

- Eligibility Qualification: (for example, on the basis of performance in 10+2 for Undergraduate Programmes and graduation for PG Programmes)
- Qualification previous to eligibility qualification: This scholarship is applicable After Graduation Programmes, scholarship on the basis of qualification previous to eligibility qualification.
- UOT's Entrance and Scholarship Test: UOTJEST
- Scholarship on the basis of CUET
- Work experience based scholarship for MBA
- Certain National Level Tests (like JEE (Mains), NEET, CLAT, CAT, MAT, GATE, GPAT, MAT etc.)
- Scholarship based on Innovation, Startup & Entrepreneurship
- Performance in Sports, Cultural, R&D, Co-curricular, Social Service and Bravery Awards.
- For Toppers of Centre and State Boards

· Financial Aid

- Financial Aid Need Based
- Financial Aid for Serving/ Retired Defence/ CAPF/ Para- Military Personnel and their Dependents
- Financial Aid to Orphans
- Financial Aid to Persons with Certain Disability

For detail related to scholarships, you can visit at Scholarship Schemes







I am expecting to get around 65% marks. Will I get any scholarship?

University of Technology, Jaipur offers a variety of scholarships to support all deserving candidates. A candidate can get scholarship on the basis of ones performance in UOT JEST or on the basis of other scholarship schemes offered by University like based on the score in eligibility qualification, On the basis of CUET, work experienced based scholarship for MBA Programmes, performance in sports, cultural, R&D, co-curricular, social service, bravery awards or performance in national level tests like JEE (Main), NEET, CAT, MAT, GATE, GPAT or on the basis of Innovation, Startup, Entrepreneurship & Hackathons etc.

For details visit Scholarship Schemes.







Verification

Verification



What is the Procedure of Searching / Verification of ERP Number?

Students Can Check or Verify their Student ID (also known as Erp No./Registration ID) by simply Entering their Aadhar Number at following Link





Students can also check Help Video Tutorial for Same at Following links:

Click for Hindi Video Tutorial



Click for English Video Tutorial



Please Note that ERP No. (Student ID) Generation does not confirm the Admission. ERP No. is only a temporary ID for Student Application Identification.

कृपया ध्यान दे के ईआरपी नंबर (छात्र) प्रवेश की पुस्टि नहीं करता है। छात्र आवेदन पहचान के लिए ईआरपी नंबर केवल एक अस्थायी आईडी है।



What is the Procedure of Verification of Enrolment Number?

Students can Verify their Enrolment Number by entering their ERP No. at Following

Link: http://bit.ly/uot-enrol



After Providing the ERP Details, An OTP will be sent to the Student's Mobile number for accessing the Enrolment Details.

After Successful OTP Verification, Enrolment Details will be shown on Screen. Students can also check Help Video Tutorial for Same at Following links:

Click for Hindi Video Tutorial



Click for English Video Tutorial





What is the Procedure of Document Verification?

Recruitment Company/ Third Party Agencies can apply for verification of Marksheet/Degree of Student at following link :

https://bit.ly/uot-mark



After Verification Process, Report is Provided Online for Download at the application status update link at:

https://bit.ly/uot-mark-v



Process of Document Verification

Step 1)	Fill name and details of Verification Agency/Individual and Provide Name and Enrolment Number of Student
Step 2)	Provide Applicant Contact Email Id and Contact No. details.
Step 3)	Upload Document For Verification and Request Letter for Verification in case of Company Else Individual Self Attested Government Id.
Step 4)	Complete the Payment Process.
Step 5)	After Successful Transaction, Verification Agency will be Provided with Application reference No. and Payment Receipt.
Step 6)	Verification Agency/Individual can check the Status of Application at bit.ly/uot-mark-v and are required to make compliance in case of any Objection.

NOTE:

- For each application, a single document may be requested for verification. In case of multiple document uploads, only the first one will be considered for verification.
- Incomplete Application Form(s) without requisite documents (as above) may not be considered.
- Verification Agencies are Required to upload Request Letter for Document Verification on Company Letter Head. Individuals are required to upload Self Attested Government ID Proof.
- Document Verification Applications may take minimum of 7 Days for Complete Process.
- Verification Agency/Individual can check the Status of Application at bit.ly/uot-mark-v and are required to make compliance in case of any Objection.



• In case of any assistance, Verification Agency / Individual can visit FAQ page at https://uot.edu.in/faq-page/ or call Help Line no. +91 8385 012345 (from 10:00 AM to 4:00 PM, except on Sunday or National Holidays).



- Currently, Following Documents can be processed online for Verification:
 - 1. Marksheet
 - 2. Degree/Provisional Degree/Transcript
 - 3. Migration Certificate/Character Certificate/Attendance Certificate



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When can I visit the campus?

One can now visit the University campus on any working day from 9 AM to 4 PM. Generally, it takes around two hours to complete the admission process, one hour for walk-in counselling and campus visit. Campus Address: University of Technology, Fatehpura Road, Post Kumhariawas, Vatika, Tehsil Sanganer, Jaipur – 303903

Google Map Location:

https://goo.gl/maps/iY81Nk7fwWAMwWye8

Google Maps Plus Code : MQJW+8H Ramsinghpura Watika, Rajasthan





How can I get regular updates about the university?

Visit www.uot.edu.in for all the latest developments and updates. You can also follow us on various social media platforms such



We request and recommend Every Student to join our Official Telegram and Whatsapp Channel for latest news and updates at –

Whatsapp Channel : https://bit.ly/uot-whatsapp Telegram Channel : https://t.me/uotjaipur











WHATSAPP & TELEGRAM CHANNEL

For latest News and updates including
Time Table, Result Declaration, Events, Media Releases
and many important information.

SCAN QR CODE TO JOIN OUR OFFICIAL CHANNEL





OUR OTHER OFFICIAL SOCIAL LINKS



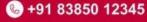




https://www.linkedin.com/school/ university-of-technology-jaipur/



https://www.youtube.com/@uotjaipur



info@uot.edu.in





How to contact the university's representative for more information?

There are multiple channels to help you for this:

Email Helpline: admissions@uot.edu.in

WhatsApp Helpline: +918385012345

Web Chat Helpline: www.uot.edu.in

Helpline No.: 8385012345 / 1800 -266 1234 (Toll Free)

For more details, please visit our Contact Us page at www.uot.edu.in

















- School of Engineering & Technology
- School of Law
- School of Pharmacy
- School of Commerce, Management and Computer Application
- School of Basic & Applied Science
- School of Humanities, Arts and Social Sciences
- > Doctoral Program

ISO 9001:2015 Quality Management System



ISO 14001:2015 Environmental Management System



ISO 21001:2018
Educational Organizations
Management System



SCAN TO APPLY



ONLINE APPLICATION FORM apply.uot.edu.in

ONLINE PAYMENT LINK bit.ly/uot-fees



University of Technology

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