



PH.D. SYNOPSIS MANUAL

University of Technology
Fatehpuria road, Vatika,
Jaipur (Raj)-303903

(Prescribed Format and Specification)

1. GENERAL:

The primary objective of the synopsis is to enable the reader to judge whether a prima facie case exists for accepting the proposed Ph.D. thesis for the award of the Ph.D. degree. The synopsis should therefore, list, clearly, the contributions resulting from the investigations carried out by the candidate, which have led to advancement of knowledge in the field of investigation.

It should give an outline of the thesis. The review of earlier work is to be minimized with just enough to highlight the contributions in the research work to be reported in the thesis

SIZE OF SYNOPSIS:

The size of synopsis should be 25-30 pages of 1½ spacing on A4 size good quality whitepaper preferably not lower than 80 gsm.

2. LAY OUT OF SYNOPSIS:

- i. Cover Page & Title page
- ii. Declaration
- iii. Table of Contents
- iv. Chapters
 1. Introduction
 2. Review of literature
 3. Research Methodology
 - 3.1 Problem statement/Need of the study
 - 3.2 Aims & Objective
 - 3.3 Hypothesis (If any)
 - 3.4 Research Design
 - 3.5 Sample Design
 - 3.6 Data Collection
 - 3.7 Tools and techniques used for analysis
 - 3.8 Ethical consideration (If any)
 4. Work Plan & Chapterization
 5. Expected Outcome
 6. References
 7. Appendices (If any)

3. TYPING INSTRUCTIONS:

FONT SIZE

Chapter numbers and titles	(Times New Roman -16, Bold, Capital, Center)
Other Headings	(Times New Roman-14, Bold, Capital, Center)
Text	(Times New Roman-12)
Line spacing	(1.5 lines)
Section title and numbers	(Times New Roman-14, Bold)
Subsection title and numbers	(Times New Roman-12, Bold)

FONT/TYPE STYLE: Times New Roman (12)

- The synopsis should have the following page margins
 - Top edge : (1inch) 25 mm
 - Bottom edge : (1inch) 25 mm
 - Left side : (1½ inch) 40 mm
 - Right side : (1inch) 25 mm
- Tables and figures should conform to the margin specifications. Large size figures should be photographically or otherwise reduced to the appropriate size before insertion.
- The general text shall be typed in Font Style “Times New Roman” and Font Size 12.
- The page numbering for all items 1 to 3 should be done using lower case Roman numerals and the pages thereafter should be numbered using Arabic numerals.
- General formatting can be similar to that of the thesis (see format for Ph. D thesis), However figures and equations are to number using running numbers. References can be numbered as 1, 2, 3 etc in the order in which they are referred to in the body of the synopsis. Only those, which are cited in the synopsis, only need be given in the list of references.
- **Single spacing should be used for typing references.**
- **Cover Page & Title Page:** Title of the study, Scholar’s name, Supervisor’s name, Name of the Department/School, Name of University
A specimen copy of the Cover page & Title page for synopsis given in Annexure A.
- **Declaration:** A specimen copy of the Declaration is given in Annexure B.
- **Table of Contents:** The table of contents should list all material following it (divisions and subdivisions of body of the synopsis) and the formatting is similar to that of the thesis (see format for Ph. D thesis)

4. BINDING SPECIFICATIONS:

Each of the 4 copies of the synopsis should be sewn and bound using flexible cover of thick white art paper. The cover should be printed in black letters and the text for printing should be identical to what has been prescribed for the title page.

5. SUBMISSION OF SYNOPSIS:

- Four soft bound copies of the synopsis are to be submitted along with a soft copy of the synopsis (PDF file) on a CD/Pen drive with proper labeling.
- Refer the web: www.uot.edu.in for checklist
- The candidate has to submit the approved Synopsis within 2 months from the date of RAC

ANNEXUIRE A

(A typical Specimen of Cover Page & Title
Page)

Title-

A SYNOPSIS OF THE THESIS

Submitted

 <Italic>

In Partial Fulfillment of the
Requirements for the Degree of

 <1.5 line spacing>

DOCTOR OF PHILOSOPHY

in SUBJECT

NAME OF SCHOLAR
Enrollment No:

NAME OF SUPERVISOR



DEPARTMENT OF <NAME>

SCHOOL OF <NAME>

**UNIVERSITY OF TECHNOLOGY, VATIKA, JAIPUR-
303903**

<1.5 line spacing>

MONTH, YEAR

ANNEXURE B

(A typical Specimen of Declaration)

DECLARATION

I hereby declare that the synopsis entitled“ _____
_____” to be submitted for the Degree of Doctor of Philosophy is my
original work and the synopsis has not formed the basis for the award of any
degree, diploma, associateship or fellowship of similar other titles. It has not been
submitted to any other University or Institution for the award of any degree or
diploma.

Place:

<<Signature of the Scholar>>

Date:

<<Name>>