

Date :- 20/04/2023

## RECONSTITUTION OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE (SGRC)

### Notification

In compliance with the University Grants Commission (UGC) (Redressal of Grievances of Students) Regulations, 2023, and AICTE Grievance Redressal Regulations, 2021, it is hereby notified to all concerned that the Students Grievance Redressal Committee (SGRC) of the University of Technology is being reconstituted to effectively address and resolve student grievances, as directed by the President/Vice Chancellor of the University.

This is in supersession of the office order, dated 29.09.2022.

The Committee is reconstituted as follows:

Sr. No	Name of Members	Designation in Committee
1	Dr. Rohit Saraswat	Convener
2	Mr. Kamal Kishor Jangid	Co-Convener
3	Dr. Reenu Lulu	Member
4	Dr. Vandana Singh Thakur	Member
5	Dr. R.B. Sharma	Member
6	Mr. Rajesh Jatoliya	Member
7	Dean/HoD of the Concerned Student Department	Member
8	Warden/Security Officer/Sports Officer (on need basis)	Invitee
9	Student Representative	Special Invitee

### Process to Register a Complaint:

Students may register their grievances in the following ways:

- Written Submission:** Submit a written complaint in person to the Deputy Registrar, University of Technology.

For UNIVERSITY OF TECHNOLOGY  
Sharma  
Registrar

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2. **Email Submission:** Write an email detailing the complaint and attach any supporting documents to [deputyregistrar@uot.edu.in](mailto:deputyregistrar@uot.edu.in) for redressal.

**Terms and Conditions:**

1. The quorum for meetings of the UOT-SGRC, including the Convener but excluding the special invitee, shall be three members.
2. The UOT-SGRC shall adhere to the principles of natural justice while considering grievances.
3. The UOT-SGRC shall send its report with recommendations, if any, to the Deputy Registrar along with a copy to the aggrieved student within 15 working days from the receipt of the grievance. For necessary action on the recommendations, the file shall be forwarded to the Hon'ble President/Vice Chancellor.
4. Any student aggrieved by the decision of the Student Grievance Redressal Committee may prefer an appeal to the Ombudsperson within 15 days from the date of receipt of such decision.

**The above notification is approved by the Competent Authority.**

For UNIVERSITY OF TECHNOLOGY  
Registrar  
20/04/2023  
Registrar

**Copies of the above are forwarded to:**

1. PS to the Chairperson
2. PS to the President/Vice Chancellor
3. Deputy Registrar
4. Examination Department
5. All Deans/HoDs
6. Concerned Members
7. Notice Board/Web Master