

# **MANUAL FOR PREPARATION OF Ph.D. SYNOPSIS**

## **(Prescribed Format and Specification)**

### **1. GENERAL:**

The synopsis is to be considered as a detailed summary of the work with important results highlighting the original contributions in the thesis to be submitted. It should give an outline of the thesis. The review of earlier work is to be minimized with just enough to highlight the contributions in the research work to be reported in the thesis. It is expected that at the time of submission of the synopsis no work is yet to be completed except writing the thesis and all other academic requirements such as course work, comprehensive examinations and the suggestions and directions given by members of the Doctoral Committee have been fulfilled.

### **2. NUMBER OF COPIES TO BE SUBMITTED:**

Four hard copies and one soft copy (pdf file) in a properly labeled CD are to be submitted to the University.

### **3. SIZE OF SYNOPSIS:**

The size of synopsis should be 30-40 pages of 1 ½ spacing on A4 size good quality white paper preferably not lower than 80 gsm.

### **4. LAY OUT OF SYNOPSIS:**

- i. Cover Page & Title page
- ii. Declaration
- iii. Table of Contents
- iv. Body of the Synopsis
  - \* Motivation and Problem statement
  - \* Brief survey of earlier work
  - \* Overview of the thesis
  - \* Major contributions (if required with results/ graphs/photographs)
  - \* Conclusions
- v. List of References (pointed references only in the body)
- vi. List of Publications (from the Ph.D work)

### **5. TYPING INSTRUCTIONS:**

- The synopsis should have the following page margins

Top edge	:	25 to 30 mm
Bottom edge	:	25 to 30 mm
Left side	:	35 to 40 mm
Right side	:	20 to 25 mm

- Tables and figures should conform to the margin specifications. Large size figures should be photographically or otherwise reduced to the appropriate size before insertion.
- The general text shall be typed in Font Style “Times New Roman” and Font Size 12.
- The page numbering for all items 1 to 3 should be done using lower case Roman numerals and the pages thereafter should be numbered using Arabic numerals.
- General formatting can be similar to that of the thesis (see format for Ph. D thesis). However figures and equations are to number using running numbers. References can be numbered as 1, 2, 3 etc in the order in which they are referred to in the body of the synopsis. Only those, which are cited in the synopsis, only need be given in the list of references.
- **Cover Page & Title Page:** A specimen copy of the Cover page & Title page for synopsis is given in Annexure A.
- **Declaration:** A specimen copy of the Declaration is given in Annexure B.
- **Table of Contents:** The table of contents should list all material following it (divisions and subdivisions of body of the synopsis) and the formatting is similar to that of the thesis (see format for Ph. D thesis)

## 6. Binding Specifications:

Each of the 4 copies of the synopsis should be sewn and bound using flexible cover of thick white art paper. The cover should be printed in black letters and the text for printing should be identical to what has been prescribed for the title page.

## 7. Submission of Synopsis:

- Four softbound copies of the synopsis are to be submitted along with a soft copy of the synopsis (pdf file) on a CD with proper labeling.
- Refer the web: [www.uot.edu.in](http://www.uot.edu.in) for checklist
- The candidate has to submit the Synopsis within one month from the declaration of course work examinations result.

**ANNEXUIRE A**

(A typical Specimen of Cover Page & Title Page)

<Font Style Times New Roman - Bold>

TOPIC-

TOPIC

<Font Size 18> <1.5 line spacing>

SYNOPSIS OF THE THESIS

<Font Size 14>

*Submitted by*

<Font Size 14> <Italic>

NAME OF SCHOLAR

<Font Size 16>

In Partial Fulfillment of the Requirements

for the Degree of

<Font Size 14> <1.5 line spacing>

DOCTOR OF PHILOSOPHY

SUBJECT

<Font Size 16>



DEPARTMENT OF <NAME>

FACULTY OF <NAME>

UNIVERSITY OF TECHNOLOGY, VATIKA, JAIPUR- 303905

<Font Size 16><1.5 line spacing>

MONTH, YEAR

<Font Size 14>

## ANNEXURE B

(A typical Specimen of Declaration)

<Font Style Times New Roman, Font Size 14>

### DECLARATION

I hereby declare that the synopsis entitled  
“\_\_\_\_\_” to be submitted for  
the Degree of Doctor of Philosophy is my original work and the synopsis has not  
formed the basis for the award of any degree, diploma, associateship or fellowship  
of similar other titles. It has not been submitted to any other University or Institution for  
the award of any degree or diploma.

Place: <<Signature of the Scholar>>

Date: <<Name>>